

INSTRUCTOR ROLE PROFILE

CORE RESPONSIBILITY AREA (CRA)	ACTIVITY TITLE	ACTIVITY NO.	STANDARDS CURRENTLY LINKED TO	ADDITIONAL STANDARDS PROPOSING TO LINK TO
Managing and Developing People	Coach and mentor staff	901	4C5 Enable individual learning through coaching L14 Support learners by mentoring in the workplace	L12 Enable learning through coaching L23 Support how basic skills are delivered in the workplace L24 Support people learning basic skills in the workplace
	Deliver training and development sessions	210	L7 Prepare and develop resources to support learning L9 Create a climate that promotes learning L6 Develop training sessions L13 Enable group learning	L11 Enable learning through demonstrations and instruction L15 Support and advise individual learners
	Prepare and deliver presentations	234	305 Research, prepare and present information from a variety of sources 321 Design and create presentations using a computer L10 Enable Learning through Presentations	-

Xxx	New Activity	A	L15 Support and advise individual learners	L5 Agree learning programmes with learners L16 Monitor and review progress with learners L3 Identify individual learning aims and programmes
Health, Safety and Welfare	Conduct health and safety risk assessments	201	4G1 Conduct an assessment of risk in the workplace	-
	Manage the welfare needs of individuals	1160	4D1 Lead the work of teams and individuals to achieve their objectives	-
Personal Responsibility	Complete administration procedures	216	3B1 Receive, transmit, store and retrieve information Administration (level 2)	-
	Comply with Health and Safety legislation	206	4G2 Ensure your own actions reduce the risk of health and safety	-
	Maintain standards of professional practice	217	1A4 Foster people's equality, diversity and rights 1A5 Promote people's equality, diversity and rights 4C1 Develop ones own knowledge and practice 4D4 Manage yourself 4D5 Develop your own resources	G3 Evaluate and develop own practice L18 Respond to changes in learning and development

			4D6 Enhance your own performance L17 Evaluate and improve learning and development programmes	
	Make best use of technology	242	3C1 Support the use of information technology 204 Prepare and print documents	-
	Promote equality, diversity and Human Rights in working practices	141	1A1 Use police actions in a fair and justified way 1A4 Foster people's equality, diversity and rights 1A5 Promote people's equality, diversity and rights 4H4 Create effective working relationships 4H5 Develop productive working relationships 4H6 Enhance productive working relationships	-
	Work as part of a team	224	4C2 Contribute to the development and effectiveness of work teams	-

			4H4 Create effective working relationships	
			4H5 Develop productive working relationships	
			4H6 Enhance productive working relationships	

BEHAVIOUR AREA	BEHAVIOUR	CAT.
Leadership	Maximising potential	B
Working with others	Respect for race and diversity	A
	Community and customer focus	B
	Effective communication	B
Achieving results	Problem solving	C
	Planning and organising	B
	Personal responsibility	A