

# Police Training Roles Learning and Development Programme

Registration

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## How to register a student for PTRLDP

### 1. Choosing the right modular pathway

PTRLDP offers maximum flexibility in terms of attendance and completion of our modules. To help you to navigate your way through our modular programme, below is a simple staged process to follow:

#### Which roles and responsibilities will the individual assume?

These may include, for example, delivery of presentations, development of learning sessions, one-to-one tuition, assessment of learning

#### Identify the role profile which most closely matches these roles and responsibilities

Does this profile require any adjustment?  
(N.B.: a decision to add or remove activities needs to be a positive, considered and defensible action (Skills for Justice ICF Toolkit))

#### How does this relate to the individual's skills, knowledge and experience?

The individual may hold appropriate qualifications or have prior experience which is both current and relevant. These can be acknowledged as prior learning if evidence is available.

#### Identify any skills and / or knowledge gaps

There are a number of ways of filling these gaps. These may include attendance at a training course, work-based learning, or one-to-one coaching with assessment through PDR.

#### Is the Police Training Roles Learning and Development Programme appropriate to meet the identified learning need?

If so:

1. Select the appropriate module, cluster of modules or full programme in accordance with the learner's needs
2. Consider the learner's availability for training
3. Consult our training schedule and identify the preferred location and dates for training
4. Contact NPIA Programme Management Unit to reserve a place.

## 2. Accrediting Core Skills and Values

Achievement of the outcomes of Core Skills and Values is a requirement for attendance on any module of the *Police Training Roles Learning and Development Programme*. If it is deemed unnecessary for someone with prior experience and/or qualifications to attend the Core Skills and Values module, they can substitute attendance by means of appropriate evidence demonstrating that they have met the required outcomes of work-based learning, which are:

- a. Understanding their Individual Training Role / Context
- b. Embedding Diversity
- c. Making the Values Work

This evidence will be gathered in advance of attendance at the first module. Learners will be required to complete a questionnaire in conjunction with their line manager.

## 3. How to book a place

All bookings are administered by the NPIA Programme Management Unit. To book a place on our programmes or modules please contact:

[Programmemanagement@npia.pnn.police.uk](mailto:Programmemanagement@npia.pnn.police.uk)

Tel: 01423 876565